

## **Research Intern**

The University of Nebraska Foundation seeks a highly-organized and detail-oriented student with excellent oral and written communication skills for its research internship position. The successful candidate for this position will have the ability to work independently with little supervision and have a positive attitude and willingness to learn.

Primary duties include assisting with research on individuals and corporations that are of interest to the Foundation (the bulk of which consists of small profiles on event attendees), performing data entry functions on the Foundation database, assisting with data integrity projects and newspaper and periodical scanning for database updates.

This paid position offers a flexible schedule, 10-20 hours per week professional experience and convenient work location.

Please submit cover letter and resume to the Human Resources department via email at [vmillard@nufoundation.org](mailto:vmillard@nufoundation.org) or call 458-110 for more information.